

CGH MEDICAL CENTER
Physician Services Council
Meeting Minutes
May 15, 2019

Call to order

Shane Brown called to order the meeting of the Physician Services Council at 7:07 a.m. in the fourth floor board room of CGH Medical Center.

The following members were present: Dr. Mir Alikhan, Dr. Matthew Cutter, Dr. John Hahn, Dr. Eric Kuhns, Dr. Thomas McGlone, Dr. Vincent Racanelli, Dr. Eric Riley, Concha Sitter, Donna Cook, and Jordanna Devine. Others present were: Dr. William Bird, Randy Davis, and Dena Wheeler.

Approval of Minutes

The minutes of the previous meeting of March 13 were unanimously approved.

Unfinished business

A. Recruitment update

Dr. Joseph (Neurology) starts June 3 and is awaiting her Illinois licenses. Lindsay Rodriguez, NP will also join Neurology in late August. Drs. Chaplin and Mills (Anesthesiology) start July 31 and August 7, respectively. Edita Danaiaata, NP starts in Cardiology May 29. Jill Lawrence, NP, has resigned effective end of May. Dr. Steven Kim (Surgery) recently visited and is interested. Kip Aitken is talking to other possible Surgery candidates. He is also opening a search for general and/or interventional Cardiology, and a search for Pulmonology nurse practitioner.

New business

A. Election of new member and chairperson

In light of Dr. Hopping's departure whose seat on the Council and chairperson position both expire December 2019, his positions need to be replaced. Dr. Cutter is the only member who has expressed interest in being chairperson.

MOTION:

A motion was made, seconded, and passed TO ELECT DR. CUTTER FOR THE POSITION OF CHAIRPERSON FOR THE EXISTING TERM, EXPIRING DECEMBER 31, 2019, AND TO LEAVE THE COUNCIL SEAT OPEN UNTIL NEXT TERM ELECTION IN NOVEMBER.

B. Clinic operations

Randy provided a summary of recent activity.

The Med Actions module was developed as an alternative to the NextGen Medication Module about 15 years ago. One of the new MIPS requirements is to have interacting databases with the PMP website and Surescripts, and NextGen will not be making this interface available on custom templates. Consequently, this will force everyone to use their Medication Module. EMR staff will start educating providers in the next month.

ACTION:

Matt Tichler will create an email explaining the above to all providers and send to Physician Services Council members first for feedback. Individual departments will then be trained to use the Medication Module.

The mobile app for provider access to medical records is now complete. It will be rolled out to Dermatology first, and Randy will continue to educate providers on its availability. Ashley Roux (EMR) has been working on new patient information for the New Patient Scheduler to be able to pull pertinent information from NextGen to send to the provider. Several of the templates for centralized appointment scheduling have been completed and will be available soon for some providers.

ACTION:

Ashley will give a demonstration of centralized appointment scheduling at the next meeting.

C. CMO updates

Nothing to report.

D. Clinic space planning

Shane is working on plans in Internal Medicine/Rheumatology to build four infusion bays. Neurology will move to the shell space across the hall from their current space and be built out to accommodate three providers. The current Neurology space and the open space to the south will be built out to house Primary Care, including Dr. Racanelli and up to eight additional providers. Miranda Long, PA-C will also be moved to this space to add space for Surgery, which will eventually have a separate reception and waiting area from Primary Care. Pediatrics will move to second floor in the current Primary Care area, and Orthopedics and Podiatry will expand into the current Pediatrics space.

E. FHN partnership

Therica Heeren, PA-C will be supervised by Dr. Jessen, the Allergist at FHN. Her practice has moved to the Primary Care area on second floor, where she will focus on Allergy only.

Adjournment

The meeting adjourned at 7:59 a.m. into closed session.

MOTION:

A motion was made by Dr. McGlone, seconded by Dr. Hahn, and unanimously approved TO MOVE TO CLOSED SESSION TO DISCUSS APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF A SPECIFIC EMPLOYEE OR LEGAL COUNSEL FOR THE PUBLIC BODY.

After discussion, Physician Services Council came out of closed session and adjourned at 8:10 a.m.

Minutes submitted by: Dena Wheeler, Physician Services Assistant

Minutes approved by: Shane Brown