

**CGH MEDICAL CENTER  
MEDICAL EXECUTIVE COMMITTEE  
19 November 2018**

**Members present:** Drs. Hahn, Tran, Alikhan, Kavanaugh, Racanelli, Kuhns, Riley and Jones **Others present:** Dr. Steinke, G. Superczynski, J. Van Osdol, P. Joines, Dr. Bird, S. Brown and J. VanAusdal

Agenda	Discussion/Conclusions	Recommendations/Actions	Responsible
Call to Order & Approval of Minutes	Dr. Hahn, president of the medical staff called the meeting to order at 1233 in the Ryberg. 15 October 2018 minutes were reviewed (attachment A).	A motion was made, seconded and passed to approve minutes as presented.	
Additional Meeting Minutes	The following meeting minutes were attached to the packet: Credentials Committee and Emergency Medicine Committee (attachments B-C) for review.	For information only. Action items documented below.	
<b>Meeting Reports:</b>			
Credentials Summary	<p>A copy of the recommendations from the November Credentials Committee was attached to the agenda (attachment B) for review.</p> <p><b>COMPLETED PROCTORING:</b> Kathleen Keyes, M.D. (CVM) Edmund Coyne, M.D. (CVM)</p> <p><b>MEDICAL STAFF APPOINTMENT:</b> M. Eyad Karzoun, M.D. (Pulmonology)</p> <p><b>ALLIED HEALTH STAFF APPOINTMENT:</b> Jackie Greve, NP – Nurse Practitioner/Ready Care (Dr. Luckey) <i>Exception: Will not order, write or dispense controlled substances until IL Controlled Substance License and DEA licenses are issued and received by the Medical Staff Office.</i> Theresa Rogers, NP – Nurse Practitioner (Dr. Reese) <i>Exception: Will not order, write or dispense controlled substances until IL Controlled Substance License and DEA licenses are issued and received by the Medical Staff Office.</i></p> <p><b>TELE-NEUROLOGY APPOINTMENT:</b> Minjee Kim, M.D. Ayush Batra, M.D. Andrew Naidech, M.D.</p>	<p>FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND TO THE CGH BOARD OF DIRECTORS APPROVAL OF COMPLETED PROCTORING FOR KATHLEEN KEYES, M.D. (CVM), EDMUND COYNE, M.D. (CVM), MEDICAL STAFF APPOINTMENT TO M. EYAD KARZOUN, M.D. (PULMONOLOGY), ALLIED HEALTH STAFF APPOINTMENT TO JACKIE GREVE, NP – NURSE PRACTITIONER/READY CARE (DR. LUCKEY) EXCEPTION: WILL NOT ORDER, WRITE OR DISPENSE CONTROLLED SUBSTANCES UNTIL IL CONTROLLED SUBSTANCE LICENSE AND DEA LICENSES ARE ISSUED AND RECEIVED BY THE MEDICAL STAFF OFFICE. THERESA ROGERS, NP – NURSE PRACTITIONER (DR. REESE) EXCEPTION: WILL NOT ORDER, WRITE OR DISPENSE CONTROLLED SUBSTANCES UNTIL IL CONTROLLED SUBSTANCE LICENSE AND DEA LICENSES ARE ISSUED AND RECEIVED BY THE MEDICAL STAFF OFFICE. AND TELE-NEUROLOGY APPOINTMENT TO MINJEE KIM, M.D., AYUSH BATRA, M.D. AND ANDREW NAIDECH, M.D. AS PRESENTED.</p>	MSC/Chair
<b>Follow-up Business:</b>			
Review and Approve Bylaws of the Medical Staff	<p>A copy of the bylaws of the medical staff was attached to the packet (attachment D) for approval.</p> <p>Dr. Hahn stated after the last MEC meeting there was some discussion regarding the term limit for the president of staff. There was discussion about there being a limit of 3 two-year terms since there is a lot to learn in this role.</p> <p>There was discussion on term limits for officers. It was agreed to modify this wording to state <b>After serving an initial term, officers may be reappointed by the Board bi-annually for no more than three consecutive terms.</b></p>	<p>FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND TO THE FULL MEDICAL STAFF APPROVAL OF REVISED BYLAWS OF THE MEDICAL STAFF WITH CHANGES NOTED.</p>	Chair/MSC

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<b>New Business:</b>			
Approval of NCM Diet Manual, NCM Pediatric Diet Manual, Diet Orders Policy and Diet Orders Authority Policy	A copy of the NCM Diet Manual overview, NCM Pediatric Diet Manual, Diet Orders Policy and Diet Orders Authority Policy was attached to the packet (attachment E) for review. Dr. Hahn explained this is a yearly approval that needs to happen for dietary.	A motion was made, seconded and passed to APPROVE, NCM DIET MANUAL, DIET ORDERS POLICY AND DIET ORDERS AUTHORITY POLICY AS PRESENTED.	Chair/MSC
<b>Reports:</b>			
Chief Medical Officer	Dr. Bird reported the following items: <ul style="list-style-type: none"> <li>• Hand Washing – Dept. of Surgery is at 93.5% and Dept. of Medicine is at 91.6%</li> <li>• Flu Shots – Medical Staff is currently at 61% compliance. All providers are strongly encouraged to get the vaccine.</li> </ul>	For information only.	Chair/Dr. Bird
President of the Medical Staff	Dr. Hahn had nothing further to report.	For information only.	Dr. Hahn
President & CEO	A copy of the project list was attached to the packet (attachment F) for review. Dr. Steinke had the following update: <ul style="list-style-type: none"> <li>• Today is the last day to pick up your turkey.</li> <li>• He was recently at a meeting in Chicago and being with other CEO's reminds him how thankful he is to have all the providers here to work with.</li> </ul>	For information only.	Dr. Steinke
Quality & Patient Safety Director	P. Joines reported on the following items that quality is currently working on: <ul style="list-style-type: none"> <li>• EKG reading times and door to PCI times, have seen a lot of improvements.</li> <li>• Sepsis – Presence Health is going to come do an onsite visit with us. We hope to do this before the end of the year.</li> <li>• Stroke – CGH received re-designation for another 3 years.</li> <li>• NSQIC – CGH was recognized for outcome performance. We were one of 83 to receive this out of over 600 hospitals.</li> </ul>	For information only.	P. Joines/ MSC
Board Report	A copy of the October Board minutes was attached to the packet (attachment G) for review. John Van Osdol was the board rep this month and stated the board approved physical therapy services in Dixon as well as all other agenda items.	For information only.	Board Rep.
Adjournment	The meeting adjourned at 1256.	The next meeting is scheduled for December 17, 2018	
Date:	Recorded by: Medical Staff Coordinator	Approved by: President of the Medical Staff	