

**CGH MEDICAL CENTER
MEDICAL EXECUTIVE COMMITTEE
15 October 2018**

Members present: Drs. Hahn, Alikhan, Kavanaugh, McGlone, Racanelli, Kuhns, Riley and Jones **Others present:** Dr. Steinke, K. Geil, G. Superczynski, Dr. Bird, S. Brown, N. Cruse and J. VanAusdal **Guest:** T. Manzano

Agenda	Discussion/Conclusions	Recommendations/Actions	Responsible
Call to Order & Approval of Minutes	Dr. Hahn, president of the medical staff called the meeting to order at 1235 in the Ryberg. 17 September 2018 minutes were reviewed (attachment A).	A motion was made, seconded and passed to approve minutes as presented.	
Additional Meeting Minutes	The following meeting minutes were attached to the packet: Credentials Committee and Cancer Committee (attachments B-C) for review.	For information only. Action items documented below.	
Meeting Reports:			
Credentials Summary	<p>A copy of the recommendations from the October Credentials Committee was attached to the agenda (attachment B) for review.</p> <p>COMPLETED PROCTORING: Sarah Alderman, M.D. (Pulmonology) David West, M.D. (Pulmonology)</p> <p>ALLIED HEALTH STAFF APPOINTMENT: Lauren Cecchetti, NP – Dr. Gale</p> <p>TELERADIOLOGY APPOINTMENT: Allen Missoi, M.D.</p>	<p>FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND TO THE CGH BOARD OF DIRECTORS APPROVAL OF COMPLETED PROCTORING FOR SARAH ALDERMAN, M.D. (PULMONOLOGY) AND DAVID WEST, M.D. (PULMONOLOGY), ALLIED HEALTH STAFF APPOINTMENT TO LAUREN CECCHETTI, NP – NURSE PRACTITIONER AND TELERADIOLOGY APPOINTMENT TO ALLEN MISSOI, M.D. AS PRESENTED.</p>	MSC/Chair
Cancer Committee	<p>Dr. Alikhan thanked K. Geil for staffing him with an additional chemo nurse.</p> <p>Dr. Alikhan stated he has been receiving consults on patients with a suspicion of cancer. He then has to do a full workup and sometimes this is not needed. He would like to see a process in place for how to handle these cases and may be able to use the breast cancer navigator to help with this on the inpatient side. Outpatient physicians can work with Dr. Alikhan if you have these types of patients.</p>	Dr. Alikhan will work on a letter to send out the medical staff on how to handle such cases and send it to Julie VanAusdal to send out to the medical staff.	Chair/Dr. Alikhan
New Business:			
Review and Approve Bylaws of the Medical Staff	<p>A copy of the bylaws of the medical staff was attached to the packet (attachment D) for approval.</p> <p>Dr. Hahn stated the only revision was Section 5. Term of Office: All officers shall take office on the first day of May and serve a term of two years. After serving an initial term, officers may be reappointed by the Board bi-annually thereafter.</p> <p>There was discussion on term limits for officers. It was agreed to modify this wording to state After serving an initial term, officers may be reappointed by the Board bi-annually for no more than two consecutive terms.</p>	<p>FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND TO THE FULL MEDICAL STAFF APPROVAL OF REVISED BYLAWS OF THE MEDICAL STAFF WITH CHANGES NOTED.</p>	Chair/MSC
Demonstration of new isolation gowns	R. Superczynski did a demonstration for the committee on the new isolation gowns that CGH will begin using November 1 st .	For information only.	Chair/MSC
C.diff powerplan	<p>R. Superczynski and T. Manzano demonstrated the new C. diff powerplan to the committee to make sure everyone is fine with it prior to go live.</p> <p>Dr. Jones would like this to be a desktop icon for NextGen as well, so Tiffany will work with HER on this.</p>	<p>The committee would like the providers to receive education on this as well. R. Superczynski and T. Manzano will do the following education:</p> <ul style="list-style-type: none"> • Attend Dept. of Medicine meeting on 10/24 • Attend Medical Staff Quarterly meeting on 11/14 • Memo out to all providers explaining the new powerplan. 	Chair/R. Superczynski

Agenda	Discussion/Conclusions	Recommendations/Actions	Responsible
Reports:			
Chief Medical Officer	Dr. Bird reported the following items: <ul style="list-style-type: none"> • Foam in and Foam out, every patient every time. • Flu Shots – encouraged all providers to get their flu shot. • Powerplans – there is a lot of cleaning up to do on over 800 powerplans. Dr. Reese is willing to help with cleaning up the cardiology powerplans to start with. 	For information only.	Chair/Dr. Bird
President of the Medical Staff	Dr. Hahn had nothing further to report.	For information only.	Dr. Hahn
President & CEO	A copy of the project list was attached to the packet (attachment E) for review. Dr. Steinke had the following update: <ul style="list-style-type: none"> • Thanked everyone who came to the planning retreat. • Recruitment – Dr. Bowman-OB/GYN will begin March 1st, have contracts out to two family medicine physicians. • Medical Staff Social will be held this Saturday, October 20th from 3pm – 7pm at Selmi's so bring your family. 	For information only.	Dr. Steinke
Quality & Patient Safety Director	There was no further report for this meeting.	For information only.	P. Joines/ MSC
Board Report	A copy of the September Board minutes was attached to the packet (attachment F) for review. Dr. McGlone was the board rep this month and stated the board approved to purchase a product called Ortho Vision as well as approved replacing the roof over the ED.	For information only.	Board Rep.
Adjournment	The meeting adjourned at 1307.	The next meeting is scheduled for November 19, 2018	
Date:	Recorded by: Medical Staff Coordinator	Approved by: President of the Medical Staff	