

**CGH MEDICAL CENTER
MEDICAL EXECUTIVE COMMITTEE
17 September 2018**

Members present: Drs. Hahn, Tran, Kavanaugh, McGlone, Racanelli, Kuhns, Riley, Pham and Jones **Others present:** Dr. Steinke, K. Geil, G. Superczynski, P. Joines., Dr. Bird, S. Brown, N. Cruse and J. VanAusdal

Agenda	Discussion/Conclusions	Recommendations/Actions	Responsible
Call to Order & Approval of Minutes	Dr. Hahn, president of the medical staff called the meeting to order at 1230 in the Ryberg. 20 August 2018 minutes were reviewed (attachment A).	A motion was made, seconded and passed to approve minutes as presented.	
Additional Meeting Minutes	The following meeting minutes were attached to the packet: Credentials Committee, ED Committee and P&T Committee (attachments B-D) for review.	For information only. Action items documented below.	
Meeting Reports:			
Credentials Summary	<p>A copy of the recommendations from the September Credentials Committee was attached to the agenda (attachment B) for review.</p> <p>COMPLETED PROCTORING: Vincent Racanelli, D.O. (Internal Medicine) Elton Smith, M.D. (Telepsychiatry) Theresa Krueger, NP (Wound Center) Ashlea Canady, M.D. (General Surgery) Julie Wardell, NP (Dr. Blazquez) Jennifer Eide, NP (Dr. Kurian) Jill Lawrence, NP (Long Term Care)</p> <p>MEDICAL STAFF APPOINTMENT: Jerald Cundiff, M.D. - Ophthalmology</p> <p>ALLIED HEALTH STAFF APPOINTMENT: Teresa Stout, NP – Dr. Blazquez</p> <p>eICU STAFF APPOINTMENT: David McElmeel, D.O.</p> <p>TELERADIOLOGY APPOINTMENT: Jeanie Zhang, M.D. Viken Manjikian, M.D. Chirag Patel, M.D. Alecia Rideau, M.D. Joseph Rozell, M.D. Scott Sullivan, M.D. Daniel Israel, M.D. Michael Grant, M.D. Matthew Allison, M.D. Fredrick James Anderson, Jr., D.O. Jennifer Bogan, M.D. William J. Ford, III, M.D.</p> <p>ADDITIONAL PRIVILEGES: Approval of H&P privileges for all providers (list attached)</p> <p>POLICIES: Approval of OPPE policy (attached)</p> <p>PRIVILEGE FORMS: Approval of Advance Practice Nurse (NP & CNM) Privilege Form (attached)</p> <p>RESIGNATIONS: Gaye Page, NP – Nurse Practitioner – Effective August 9, 2018 Kent VanWhy, M.D. – Cardiac Electrophysiology – Effective August 16, 2018 Sara Smith, NP – Nurse Practitioner – Effective August 31, 2018 Keith Martin, M.D. – Gynecology – Effective August 31, 2018 Kenneth Turley, M.D. – Anesthesiology – Effective October 19, 2018 Theodore Hegner, PA-C – Physician Assistant – Effective October 19, 2018 Ann Tran, M.D. – Teleradiology – Effective June 30, 2018</p>	<p>FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND TO THE CGH BOARD OF DIRECTORS APPROVAL OF COMPLETED PROCTORING FOR VINCENT RACANELLI, D.O. (INTERNAL MEDICINE), ELTON SMITH, M.D. (TELEPSYCHIATRY), THERESA KRUEGER, NP (WOUND CENTER), ASHLEA CANADY, M.D. (GENERAL SURGERY), JULIE WARDELL, NP (DR. BLAZQUEZ), JENNIFER EIDE, NP (DR. KURIAN) AND JILL LAWRENCE, NP (LONG TERM CARE), MEDICAL STAFF APPOINTMENT TO JERALD CUNDIFF, M.D., OPHTHALMOLOGY, ALLIED HEALTH STAFF APPOINTMENT TO TERESA STOUT, NP, NURSE PRACTITIONER, EICU STAFF APPOINTMENT TO DAVID MCELMEEL, D.O., TELERADIOLOGY APPOINTMENT TO JEANIE ZHANG, M.D., VIKEN MANJIKIAN, M.D., CHIRAG PATEL, M.D., ALECIA RIDEAU, M.D., JOSEPH ROZELL, M.D. SCOTT SULLIVAN, M.D., DANIEL ISRAEL, M.D., MICHAEL GRANT, M.D. MATTHEW ALLISON, M.D., FREDRICK JAMES ANDERSON, JR., D.O., JENNIFER BOGAN, M.D. AND WILLIAM J. FORD, III, M.D., ADDITIONAL PRIVILEGES TO ALL PROVIDER (LIST ATTACHED) FOR HISTORY & PHYSICAL PRIVILEGES, APPROVAL OF THE OPPE POLICY, APPROVAL OF THE ADVANCE PRACTICE NURSE (NP&CNM) PRIVILEGE FORM AND RESIGNATIONS TO GAYE PAGE, NP – NURSE PRACTITIONER – EFFECTIVE AUGUST 9, 2018, KENT VANWHY, M.D. – CARDIAC ELECTROPHYSIOLOGY – EFFECTIVE AUGUST 16, 2018,</p>	MSC/Chair

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Credentials Summary Con't:	RESIGNATIONS CON'T: Madhuri Chadha, M.D. – Teleradiology – Effective July 29, 2018 Arati Khanna, M.D. – Teleradiology – Effective August 14, 2018 Kirsten Menn, M.D. – Teleradiology – Effective August 15, 2018 Paul Dupont, M.D. – Teleradiology – Effective August 19, 2018 Melanie Elchico, M.D. – Teleradiology – Effective September 3, 2018	SARA SMITH, NP – NURSE PRACTITIONER – EFFECTIVE AUGUST 31, 2018, KEITH MARTIN, M.D. – GYNECOLOGY – EFFECTIVE AUGUST 31, 2018, KENNETH TURLEY, M.D. – ANESTHESIOLOGY – EFFECTIVE OCTOBER 19, 2018, THEODORE HEGNER, PA-C – PHYSICIAN ASSISTANT – EFFECTIVE OCTOBER 19, 2018, ANN TRAN, M.D. – TELERADIOLOGY – EFFECTIVE JUNE 30, 2018, MADHURI CHADHA, M.D. – TELERADIOLOGY – EFFECTIVE JULY 29, 2018, ARATI KHANNA, M.D. – TELERADIOLOGY – EFFECTIVE AUGUST 14, 2018, KIRSTEN MENN, M.D. – TELERADIOLOGY – EFFECTIVE AUGUST 15, 2018, PAUL DUPONT, M.D. – TELERADIOLOGY – EFFECTIVE AUGUST 19, 2018 AND MELANIE ELCHICO, M.D. – TELERADIOLOGY – EFFECTIVE SEPTEMBER 3, 2018 AS REQUESTED.	Chair/MSC
Follow up Business:			
Review & Approve Medical Staff Rules and Regulations	A copy of the revised medical staff rules and regulations was attached to the packet (attachment E) for approval. There discussion regarding the miscellaneous rules and regulations regarding autopsies. The committee would like the section related to autopsy to state “Autopsies on non-inpatient, non-Coroner’s cases will be performed according to established policies. No autopsy shall be performed without the written consent of the responsible relative or guardian”.	FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND TO THE CGH BOARD OF DIRECTORS APPROVAL OF REVISED MEDICAL STAFF RULES AND REGULATIONS WITH CHANGES NOTED.	Chair/MSC
New Business:			
Medical Staff attendance at meetings	Dr. Hahn stated there was some recent discussion about medical staff attendance and if we should put some sort of requirement on the physicians to attend meetings. There was some discussion and the committee agreed to have a phone line available for off-site and out of town physicians to call into the meeting.	Julie VanAusdal will work with Beth Warner to set up a dedicated call in line for all medical staff meetings starting in October.	Chair/MSC
Reports:			
Chief Medical Officer	Dr. Bird reported the following items: <ul style="list-style-type: none"> • Handwashing is at 90% for department of medicine and 91% for department of surgery. • Orders – some orders have been put in a planned state and he reminded the physicians to try to initiate orders instead of putting them in a planned state. • Central lines – we had our first infection in many years. Nursing will state to asses all central lines at 24 hours and will provide feedback to the physicians. • Flu shots – all providers were encouraged to get the flu shot. Julie will work with Lori in employee health to have her come to some of the medical staff meeting to offer the vaccine. • We will be using s lot of locum anesthesiologists over the next several months until we are able to hire another. • Brianne Hamstra is being trained to treat non-wound lymphedema. 	For information only.	Chair/Dr. Bird

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President of the Medical Staff	There was no report for this meeting.	For information only.	Dr. Hahn
President & CEO	<p>A copy of the project list was attached to the packet (attachment F) for review. Dr. Steinke had the following update:</p> <ul style="list-style-type: none"> • Recruitment is going well. Lots of candidates coming though. • This week is employee appreciation week. • Medical Staff Social will be a family friendly event this fall. It will be held October 20th at Selmi's so bring your family. More information will be sent out soon. 	For information only.	Dr. Steinke
Quality & Patient Safety Director	There was no further report for this meeting.	For information only.	P. Joines/ MSC
Other	Dr. Kavanaugh stated today is World Suicide Prevention Day and just wanted everyone to look out for each other related to burn out and stress.	For information only.	
Flu Declination Form	R. Superczynski stated there is an updated flu vaccine declination form this year. Please be aware some CGH employees may bring this form to you for signature but please read the new criteria.	For information only.	R. Superczynski
Board Report	There was no board meeting in August.	For information only.	Board Rep.
Adjournment	The meeting adjourned at 1259.	The next meeting is scheduled for October 15, 2018	
Date:	Recorded by: Medical Staff Coordinator	Approved by: President of the Medical Staff	