

**CGH MEDICAL CENTER
MEDICAL EXECUTIVE COMMITTEE
21 May 2018**

Members present: Drs. Hahn, Tran, Alikhan, Kavanaugh, McGlone, Salzmann, Kuhns, Jones and Pham **Others present:** K. Geil, R. Superczynski, P. Joines, Dr. Bird, S. Brown, B. Schaab and J. VanAusdal **Guests:** J. Hammett, K. Gallardo and G. Grennan

Agenda	Discussion/Conclusions	Recommendations/Actions	Responsible
Call to Order & Approval of Minutes	Dr. Hahn called the meeting to order at 1234 in the Ryberg. 16 April 2018 minutes were reviewed (attachment A).	A motion was made, seconded and passed to approve minutes as presented.	
Additional Meeting Minutes	The following meeting minutes were attached to the packet: Credentials Committee, Cancer Committee, CEC Committee and Cardiology Section (attachment B - E) for review.	For information only. Action items documented below.	
Meeting Reports:			
Credentials Summary	<p>A copy of the recommendations from the May Credentials Committee was attached to the agenda (attachment B) for review.</p> <p>COMPLETED PROCTORING: Angela Stralow, NP Jenys Allende, M.D. Chloe Payne, M.D.</p> <p>ALLIED HEALTH STAFF APPOINTMENT: Jesse Chiu, CRNA</p> <p>TELERADIOLOGY APPOINTMENT: Heman Dave, M.D.</p> <p>POLICY/PROCEDURE REVISIONS: Revised Physician Procedural Sedation Module</p> <p>RESIGNATIONS: Ismaila Bello, M.D. – Interventional Cardiology – Effective June 1, 2018 Samir Shah, M.D. – Teleradiology – Effective March 31, 2018 Lisa Rubenstein, M.D. – Teleradiology – Effective April 8, 2018 Niall Hooper, CRNA – CRNA – Changed his effective date to May 11, 2018 (Already approved a June 6, 2018 date)</p>	<p>FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND TO THE CGH BOARD OF DIRECTORS APPROVAL OF COMPLETED PROCTORING FOR ANGELA STRALOW, NP, JENYS ALLENDE, M.D. AND CHLOE PAYNE, M.D., ALLIED HEALTH STAFF APPOINTMENT TO JESSE CHIU, CRNA, TELERADIOLOGY APPOINTMENT TO HEMAN DAVE, M.D., POLICY/PROCEDURE REVISIONS FOR REVISED PHYSICIAN PROCEDURAL SEDATION MODULE AND RESIGNATIONS APPROVAL FOR ISMAILA BELLO, M.D. – INTERVENTIONAL CARDIOLOGY – EFFECTIVE JUNE 1, 2018, SAMIR SHAH, M.D. – TELERADIOLOGY – EFFECTIVE MARCH 31, 2018, LISA RUBENSTEIN, M.D. – TELERADIOLOGY – EFFECTIVE APRIL 8, 2018 AND REVISED DATE FOR NIALL HOOPER, CRNA – CRNA – CHANGED HIS EFFECTIVE DATE TO MAY 11, 2018 AS REQUESTED.</p>	MSC/Chair
Dept. of Medicine – Recommendation to restrict Mycoplasma testing to Infectious Disease physician approval before ordering	<p>Dr. Kuhns stated the at the last Dept. of Medicine meeting the department made a recommendation to restrict the mycoplasma testing to infectious disease physician approval required before ordering.</p> <p>G. Superczynski stated health informatics is not able to restrict an order to only one provider so that order will be removed from Cerner. A written order would still be available if Dr. Alkhalaf needed it for any reason.</p>	<p>FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND APPROVAL OF RESTRICTING MYCOPLASMA TESTING TO INFECTIOUS DISEASE PHYSICIAN APPROVAL BEFORE ORDERING.</p> <p>G. Superczynski will work with Health Informatics to remove the order from Cerner.</p>	Chair/G. Superczynski
New Business:			
Discussion of Voluntary Relinquishment of Privileges and Fine Process	<p>Dr. Bird stated the hospital has been lax on following the rule and regulation in place for this with the providers. He would like the hospital to follow the policy and the expectation is that charts are done before a provider is off.</p> <p>Dr. McGlone would like to see the amount of fine added to all notices given to providers.</p>	<p>The committee agreed the policy should be followed and will begin enforcing as of June 15th.</p> <p>Dr. Bird will send a letter to the offending providers so they are aware the fines and VRP will go back into place as of June 15th.</p>	Chair/MSC/j. Hammett/ Dr. Bird

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Annual Approval of Paper Based Orders	A copy of the list of paper based orders was attached to the packet (attachment G) for approval. K. Gallardo mentioned the departments have reviewed all the paper based orders as well.	FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND APPROVAL OF THE PAPER BASED ORDERS AS PRESENTED.	Chair/MSC
Approval of Medical Staff Policies a) Copy Paste Policy	A copy of the copy paste policy was attached to the packet (attachment H) for review. No changes were made to the policy.	FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND APPROVAL OF THE COPY PASTE POLICY AS PRESENTED.	Chair/MSC
Approval of the Revised Medical Staff Governance Rules and Regulations	A copy of the revised medical staff governance rules and regulations was attached to the packet (attachment I) for review. Dr. Hahn stated there were some verbiage changes as well as the addition of the utilization review committee.	FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND TO THE CGH BOARD OF DIRECTORS APPROVAL OF THE MEDICAL STAFF GOVERNANCE RULES AND REGULATIONS AS PRESENTED.	Chair/MSC
Approval of Organ and Tissue Donation Policy	A copy of the organ and tissue donation policy was attached to the packet (attachment J) for review. No changes were made to the policy.	FOLLOWING DISCUSSION, A MOTION WAS MADE, SECONDED AND PASSED TO RECOMMEND APPROVAL OF THE ORGAN AND TISSUE DONATION POLICY AS PRESENTED.	Chair/MSC
Call for Nuclear Medicine and MRI Tests	G. Grennan stated the department is looking at changing the on-call time for nuclear medicine and MRI. For nuclear medicine she is looking at Monday – Friday hours of 6am – 5pm and Saturday/Sunday “on-call” hours of 6am – 5pm. For MRI she is looking at Monday – Friday hours of 6am – 10:30 p.m. and Saturday/Sunday “on-call” hours of 6am – 10:30 p.m. G. Grennan would like this to go into effect July 1 st .	The committee was fine with the hours presented. G. Grennan will send an email out to let the medical staff know of this change.	Chair/MSC/G . Grennan
Reports:			
Chief Medical Officer	There was no report for this meeting.	For information only.	Chair/Dr. Bird
President of the Medical Staff	There was no report for this meeting.	For information only.	Dr. Hahn
President & CEO	A copy of the project list was attached to the packet (attachment K) for review.	For information only.	Dr. Steinke
Quality & Patient Safety Director	P. Joines stated they recently had a state surveyor here to do a chart audit for the cancer registrar. Everything went well and we passed with flying color.	For information only.	P. Joines/ MSC
Board Report	A copy of the April board minutes was attached to the packet (attachment L) for review.	For information only.	Board Rep.
Adjournment	The meeting adjourned at 1316.	The next meeting is scheduled for June 18, 2018	
Date:	Recorded by: Medical Staff Coordinator	Approved by: President of the Medical Staff	